



Guidelines for Commission Chairs regarding the election of the Early Career Representatives

1. Background

On the occasion of the URSI GASS 2011 in Istanbul, Council discussed initiatives to increase the involvement of young scientists in URSI and its governing bodies. A survey, run by the Long Range Planning Committee, also suggested that the visibility and involvement of young scientists in URSI, and more specifically in the Commissions, needed to be strengthened.

On the occasion of the Coordinating Committee meeting in Ghent, Belgium, in April 2013 a proposal was accepted to implement a process through which each Commission would elect an Early Career Representative (ECR) at the same time they elect their new Vice-Chair.

2. Duration of the appointment of an Early Career Representative

The ECR from each Commission will remain in the position for 6-years but at every GASS a new representative will be elected. Consequently, in steady state there will be two representatives from each Commission, thereby ensuring that knowledge is passed on to the following representatives.

	2021-2023	2023-2026	2026-2029	...
ECR xx				
ECR yy				
ECR zz				
....				

3. Early Career Representative Responsibilities

The ECRs will:

- be responsible for ensuring that the Commission activities are attractive for the early career scientists;
- become a member of the ECR Committee which will meet at the GASS, AP-RASC and AT-RASC meetings, and which will report directly to the President and Secretary General;

4. Restrictions

Those applying for this position of Early Career Representatives should:

- be present at the GASS and at the Commission Coordinating Activity meetings;
- be less than 10 years (on the first day of GASS) from reaching his or her highest attained level of education, typically from receiving a PhD or an equivalent academic degree.

5. Nomination & Election Process

Nominations and election will follow the procedure for election of the Vice-Chairs.



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5.1. Nomination process

Each Commission Chair must write to the Official Members of the Commission no later than 10 January 2026 inviting nominations for the position of incoming ECR to be sent to the Chair by 1 March 2026. The Chair (or designate) may also solicit nominations, and should do so if the number of qualified candidates is insufficient. Each nomination must be supported by a curriculum vitae, according to the template given at Annex 1.

5.2. Selection of short list

From the list of nominees, the Chair (or designate) may use whatever method is acceptable to the Commission (e.g. using a nominating committee composed of previous Commission Chairs) to select a slate of at least two, but not more than four candidates. This slate must be sent to the URSI Secretariat by 1 April 2026.

5.3. Preparation of the voting

The Secretariat will send the slate of candidates and instructions with respect to the voting process to the Official Members shortly after 1 April 2026. The Official Members will be asked to express their choice of candidates through the voting tool provided by the URSI Secretariat no later than 1 June 2026. The URSI Secretariat will inform the Commission Chair about the status shortly after 1 June 2026.

5.4. Final vote counting and election

The final voting takes place at the first Commission Coordinating Activity meeting (formerly 'Business meeting') at the GASS, where the votes and the names of the winner and runner-up are announced. Instructions on how to use the voting tool will be provided by the URSI Secretariat.

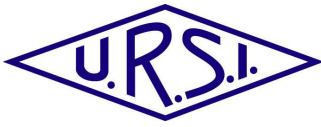
5.5. Approval by Council

Following the Commission Coordinating Activity meeting and prior to the appropriate Council Meeting, the Chair and the Secretariat will meet to prepare the ranking (winner and runner-up) and their point totals. In addition the number of Member Committees that voted and the number of Member Committees represented at the Commission Coordinating Activity meeting by Official Members or their Proxies must be provided. Annex 2 provides a form for reporting the election results.

To ensure better geographical distribution of Commission officers, Council reserves the right, in extraordinary circumstances, to select the Vice-Chair and not be bound by the ranking..

6. Budgetary implications

Financial support for the Early Career Representatives to attend the Coordinating Committee meetings in between the GASS and the Commission Coordinating Activity meeting at the GASS will be provided from the Commission budget. The Board reserves the right to withdraw support from ECRs who fail to discharge their duties.



ANNEX 1

CANDIDACY FOR ECR

Please provide a pdf version of this form to the Secretariat (info@ursi.org) by the deadline. Late nominations will only be considered under exceptional circumstances.

1. Name

Name	
Title	
Commission	
Nationality	
Living/working in (country)	
Date of Birth	
E-mail address	

2. Present occupation

Position	
Organization	
Other details	

3. Employment History. Present position first, **limit to one page**; extend table as required.

From (year)	To (year)	Name of Employer	Position and Responsibilities

4. Education. Honorary degrees denoted by H; extend table as required.

Educational Institution	Location	Degree	Year



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5. Honours, awards, professional society memberships, extend table as required.

Citation Body	Professional Citation

6. Professional, government of international committee memberships; extend table as required.

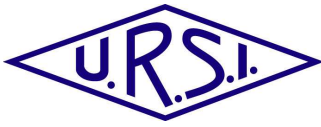
Date	Name

7. Ten most significant publications, patents etc.

	Title and reference	Comment
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

8. Previous URSI appointments.

Appointment	Notable achievements in role



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9. You are invited to comment on: “what are the two key problems facing your Commission over the next six years?” and “what are the three hot topics your Commission might address over the next six years?” **Please limit to one page.**

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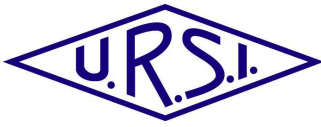
10. Will the candidate attend the GASS?

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I confirm my willingness to stand.

11. Signature

Date	Signature



ANNEX 2 – ECR Ballot Summary Form

Commission X	
Name of winner	points
Name of runner-up	points
Number of Official Members who voted	
Number of Official Members or Proxies present at the Commission Coordinating Activity meeting	